

Audit Committee Work Programme for the 2024/25 Municipal Year

Appendix 1

2024/25		
Meeting Date & Venue	Agenda Item	Summary of Report Issue
Thursday 27 June 2024 at 6.00 pm	Local Code of Corporate Governance.	This is an update to the previously agreed Local Code of Corporate Governance.
	Internal Audit and Counter Fraud Progress Report Q4 2023/24	An update report on the progress made by the Internal Audit Service.
	Proposed Audit Committee Work Programme for 2024/25	This report detailing the proposed work programme for 2023/24 including actions required to support the approval of the Statement of Final Accounts which are not yet closed.
	2023/24 Annual Audit and Opinion Report to Audit Committee	This is the Annual Report of the Chief Internal Auditor on the overall Internal Control Environment of the Council for the financial year 2023/24.
	Draft 2023/24 Annual Statement of Accounts	This is the report to the Audit Committee on the draft Statement of Accounts which also details the outturn for the financial year 2023/24.
	Treasury Management Review 2023/24	The annual review of Treasury Management for 2023/24 by the Audit Committee.
	Self-Assessment of the work undertaken by the Audit Committee during 2023/24, and Annual Report to Council.	The outcome of the workshop for Members held on 6 th March 2023 to undertake their assessment of the Committee's effectiveness during the year 2023/24 and draft Annual Report to full Council on the work of the Committee for the year including the Committee's action plan for self-development.
	Private Report; Update on the Corporate Risk Register	A report on the Corporate Risk Register to 31 March 2024.

Audit Committee Work Programme for the 2024/25 Municipal Year

Appendix 1

Thursday 25 July 2024, 6.00pm - CANCELLED	Update on External Audit Matters	An update produced by the External Auditor of issues to be brought to the attention of this Committee.
	Audit Committee Chair – Charged with Governance, Management Processes and Arrangements.	The draft response of the Audit Committee Chair to provide key assurances to support the Audit Process which are then discussed by the Committee.
	Director of Finance – Charged with Governance, Management Processes and Arrangements.	The draft response of the Director of Finance to provide key assurances to support the Audit Process which are then discussed by the Committee.
	Treasury Management Update Quarter 1 Monitoring Report	A report outlining Treasury Management activity in Quarter 1 of 2024/25.
	Internal Audit and Counter Fraud Progress Report Q1 2024/25	An update report on the progress made by the Internal Audit Service.
	Internal Audit review work in connection with DLUHC funded projects.	A report on Internal Audit review work in connection with DLUHC funded projects.
	Proposed Audit Committee Work Programme for 2024/25	This report detailing the proposed work programme for 2023/24 including actions required to support the approval of the Statement of Final Accounts which are not yet closed.
	Private Report; Senior Information Risk Owner update	This updates the Audit Committee on the key matters relating to data protection and information security breaches to 30 June 2024.
Thursday 28 November 2024, 6.00 pm	Update on External Audit Matters	An update produced by the External Auditor of issues to be brought to the attention of this Committee.
	Update on the Annual Governance Statement for 2023/24.	This updates the Audit Committee on key matters included within the Annual Governance Statement.
	Treasury Management Mid-Year Review 2024/25	The planned scrutiny of the 2024/25 Treasury Management Mid-Year review before submission to Cabinet.

Audit Committee Work Programme for the 2024/25 Municipal Year

Appendix 1

	Audit Committee Chair – Charged with Governance, Management Processes and Arrangements.	The draft response of the Audit Committee Chair to provide key assurances to support the Audit Process which are then discussed by the Committee.
	Director of Finance – Charged with Governance, Management Processes and Arrangements.	The draft response of the Director of Finance to provide key assurances to support the Audit Process which are then discussed by the Committee.
	Internal Control Matters: Adult Social Care	This is the report to Committee on Internal Control Matters within the Adult Social Care Service – a follow up to the report presented to the Committee in January 2024.
	Annual Internal Audit Opinion Report comparison across GM	A report comparing Annual Heads of Internal Audit Opinions across GM and individual audit assignment opinions across GM.
	Internal Audit and Counter Fraud Progress Report Q2 2024/25	An update report on the progress made by the Internal Audit Service.
	Progress report on recruitment of a 2 nd Independent Member.	An update on progress to date on the recruitment of a second independent Member of the Audit Committee.
	Proposed Audit Committee Work Programme for 2024/25	This report detailing the proposed work programme for 2023/24 including actions required to support the approval of the 2023/24 Statement of Accounts.
	Private Report; Update on the Corporate Risk Register	A report on the Corporate Risk Register to 30 September 2024.
Thursday 30 January 2025, 6.00pm	External Audit Progress Report	An update produced by the External Auditor of issues to be brought to the attention of this Committee.
	Internal Control Matters: Payroll	This is the report to Committee on Internal Control Matters within the Payroll Service – a follow up to the report presented to the Committee in January 2024.

Audit Committee Work Programme for the 2024/25 Municipal Year

Appendix 1

	Treasury Management Strategy Statement 2025/26	This report sets out the proposed Treasury Management Strategy for 2025/26 to support the Corporate Objectives of the Council.
	Internal Audit Progress Report 2023/24 Q3 2024/25	This is the routine report on the progress made against the agreed audit and counter fraud plan.
	Updated Audit Committee Work Programme for 2024/25.	A report detailing the proposed work programme for 2024/25.
	Private Report; Senior Information Risk Owner update	This updates the Audit Committee on the key matters relating to data protection and information security breaches to 30 December 2024.
Thursday 27 March 2025, 6.00pm	External Audit Progress Report	An update produced by the External Auditor of issues to be brought to the attention of this Committee.
	Audit Completion Report	This report details the Audit Completion report on completion of the audit.
	Q3 Treasury Management Update	A report outlining Treasury Management activity in Quarter 3 of 2024/25.
	2024/25 Final Accounts – Proposed Accounting Policies and Critical Judgements	In line with best practice, approval is sought for the significant accounting policies and critical judgements to be adopted in preparation for the completion of the 2024/25 Statement of Accounts.
	External Audit of Teachers' Pensions Agency Return 2023/24	This report considers the feedback following the external audit of the Teachers' Pension Agency return.
	Housing Benefit Subsidy Audit 2023/24	This report considers the feedback on the external audit of the Housing Benefit Subsidy Grant claim.
	Internal Audit Charter 2025/26	An updated Internal Audit Charter for the financial year 2025/26.

Audit Committee Work Programme for the 2024/25 Municipal Year

Appendix 1

	2025/26 Internal Audit and Counter Fraud Plan	The proposed plan of work for the financial year 2025/26 to enable review by the Committee.
	Audit Committee Work Programme for 2024/25 and a proposed programme for the future financial year – 2025/26.	A report detailing the 2024/25 work programme and proposed work programme for 2025/26.
	Private Report; Update on the Corporate Risk Register	An update on the Corporate Risk Register.