

RECORD OF INDIVIDUAL EXECUTIVE DECISION MADE BY AN OFFICER

Decision Maker	Decision Type	Date
Paul Clifford	Administrative Decision	27/9/2024

Tommyfield Market – Temporary Heating

Exempt/Confidential Report	Yes	
Key Decision ¹		No

Decision (s) ²

Approve a direct contract award and enter into a call-off contract with JLA (HVAC) Limited under Lot 4 of the Construction and Highways Works and Services Framework Agreement for the hire and installation of necessary additional heating to Tommyfield Market.

Reasons for the decision(s) ³

Approval to make a direct contract award and to enter into a call-off contractor with JLA (HVAC) Limited to supply, on a hire basis, and install additional heating to Tommyfield Market for the autumn / winter months.

Options/Alternatives considered ⁴

Option 1 – Do nothing and risk temperatures within Tommyfield Market dropping to level which will result in complaints and possible closure.

Option 2 – Approve a direct contract award for hiring of heating equipment to provide suitable additional heating under Lot 4 of the CHWSFA.

¹ If the decision is Key Please use Key Decision Template.

² Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information. Please include proposed timescales for commencement and / or completion of implementation as appropriate.

³ Reasons for the decision must be given.

⁴ Options must be given.

Conflict of Interest declared⁵

None



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(Signature of Paul Clifford, Director of Economy)

Decision made pursuant to:

- a) General delegation under the Council's officer scheme of delegation. Non-contract decisions up to £250k.**

⁵ If none, please state none. No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here. This may include other elected Members, officers, stakeholders and the local community.

⁶ The signatory must be duly authorised by Executive Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory.