

Local Improvement Fund

COMPLETE APPLICATION

(STAGE 2)

OVERVIEW

The Local Improvement Fund is available to all elected members and District Teams to support District Priorities. The Fund is made up of £500k capital funding in 2019/20.

This stage of the application process requires you to provide additional detail about your project, including potential risks, implications on assets, as well as ongoing project sustainability. It's important to work closely with your District Coordinator to ensure your project is supported and the proposals link with the wider plan for your district.

Once completed, please submit your application to the Local Improvement Fund Advisory Group for consideration. If approved by the Advisory Group, your application will be submitted to the Local Improvement Fund sub-committee for final sign-off.

Please include any plans, pictures or supplementary information that will help the Advisory Group accurately score your application.

All projects should align to your District Plan, ensuring proposed schemes meet local priorities.

For help and support completing this application please speak to your District Coordinator.

Please submit your completed Expression of Interest to lif@oldham.gov.uk (email address to be established).

PROJECT DETAILS

Project Name	
District / Ward	
Proposed Start Date	
Proposed Completion Date	

1. Aims

An outline of what the project aims to achieve and how it aligns to your District Plan.

2. Benefits and Outcomes

Outline the projected benefits the project will provide. Be specific about the benefits to be realised and try to express them in a way that can be measured, for example, the impact on residents or the local area, service delivery, etc.

3. Dependencies

Is your project dependant on to succeed? Dependencies could be internal or external to the Council and could be funding, partner organisations or decisions required for the progression of the project.

4. Asset Management

Will any assets be created, acquired, or improved as a result of the project? How will they be managed / maintained?

5. Procurement Strategy (if applicable)

Summarise the procurement strategy and the consultation undertaken with the Procurement Team.

6. Key Risks & Risk Management

List the key risks and summarise the mitigation strategies put in place.

7. Outline Programme

Identify the key dates and milestones for the project programme.

8. Resident Consultation and Support

Summarise the resident consultation undertaken and the extent to which the potential project is supported by residents.

9. Delivery Partners

Will you be working with any council teams/services, VCSFE and residents to design and deliver the project?

10. Financial

Set out a high level assessment of the project's likely costs, affordability and value for money. Have external funding opportunities been explored? Are there any revenue consequences – expenditure, or savings?

11. Ongoing Sustainability

Summarise the ongoing sustainability of the proposed project and proposals for on-going management.

12. District Support

Please indicate which Elected Members in your District support the proposal.

Signed _____
District Lead

Dated _____