

## COMMITTEENAME Overview & Scrutiny Committee Agenda

Date MeetingDate

Time MeetingTime

Venue MeetingLocation

**Notes** 

- 1. Declarations of Interest- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Alex Bougatef or MeetingContact at least 24 hours in advance of the meeting.
- 2. Contact officer for this agenda is MeetingContact email constitutional.services@oldham.gov.uk
- 3. Public Questions Any Member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12 noon on Deadline(Public Question Submission Deadline).
- 4. Filming The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Membership of the CommitteeName Councillors MembersUsrTyp(C)ExpectedShortRolesList



Item No