

# Public Document Pack

## ***CABINET Agenda***

Date Monday 19 October 2020

Time 6.00 pm

Venue

TEAMS

Notes 1. DECLARATIONS OF INTEREST- If a Member requires any advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Liz Drogan in advance of the meeting.

2. CONTACT OFFICER for this Agenda is Liz Drogan Tel. 0161 770 5151 or email [elizabeth.drogan@oldham.gov.uk](mailto:elizabeth.drogan@oldham.gov.uk)

Item No

7 Urgent Business - Local Improvement Fund for Districts (LIF) - Appointment of Members (Pages 1 - 4)

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**Report to CABINET**

## **Local Improvement Fund for Districts (LIF) - Appointment of Members**

**Portfolio Holder:** Councillor Sean Fielding, Leader of the Council

**Officer Contact:** Elizabeth Drogan, Head of Democratic Services

**Report Author:** Sian Walter-Browne, Principal Constitutional Services Officer

**19<sup>th</sup> October 2020**

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### **Reason for Decision**

To appoint Cabinet Members onto the Local Improvement Fund for Districts.

### **Recommendations**

That the Cabinet appoints Members of Cabinet to the Cabinet Sub-Committee to oversee the LIF application process and approve successful grant applications.

**Local Improvement Fund for Districts (LIF) - Appointment of Members****1 Background**

1.1 In May 2019 the Council resolved that a Local Improvement Fund (LIF) should be established. The LIF is a £500k fund that all elected members and District Teams can access through a bidding process. The terms of Reference are attached at Appendix 1.

1.2 Cabinet previously established a sub-committee of three to oversee the LIF application process and approve successful grant applications and appointments to the sub-committee are requested.

1.3 The sub-committee is to be made up of:-

- The Council Leader
- The Deputy Leader (Statutory)
- The Cabinet Member for Finance and Green

**2 Options/Alternatives**

2.1 Two options are presented in relation to this matter. The two options are:

- Option 1 – Appoint Members to sit on the Sub-Committee.
- Option 2 – Do not appoint Members to sit on the Sub-Committee. The Council would need to consider an alternative method by which to oversee the LIF application process and approve successful grant applications.

**3 Preferred Option**

3.1 The preferred option is that the Cabinet appoints Cabinet Members to the Sub- Committee.

**4 Consultation**

4.1 N/A

**5 Financial Implications**

5.1 N/A

**6 Legal Services Comments**

6.1 N/A

**7 Cooperative Agenda**

7.1 N/A.

**8 Human Resources Comments**

8.1 N/A.

**9 Risk Assessments**

9.1 N/A

**10 IT Implications**

10.1 N/A.

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- 11 **Property Implications**
    - 11.1 N/A.
  - 12 **Procurement Implications**
    - 12.1 N/A.
  - 13 **Environmental and Health & Safety Implications**
    - 13.1 N/A.
  - 14 **Equality, community cohesion and crime implications**
    - 14.1 N/A.
  - 15 **Equality Impact Assessment Completed?**
    - 15.1 N/A.
  - 16 **Key Decision**
    - 16.1 N/A.
  - 17 **Forward Plan Reference**
    - 17.1 N/A.
  - 18 **Background Papers**
    - 18.1 None
  - 19 **Appendices**
    - 19.1 Appendix 1 Terms of Reference

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## **Terms of Reference**

### **1. Name of Group**

The Sub-Committee shall be called The Local Improvement Fund Committee.

### **2. Purpose of the Group**

The purpose of the Sub-Committee of Cabinet is to allocate funding from the Local Improvement Fund to projects across the borough which promote and pursue the aims and objectives of the individual District Priorities.

The Sub-Committee is a constituted meeting of the Council is subject to the Council's procedure rules, Cabinet procedure rules and the access to information procedure rules, as set out in the Council's Constitution, unless stated otherwise in these terms of reference.

### **3. Duties and Powers**

The Council has committed to resource a £500k Local Improvement Fund to provide funding for projects that meet local need as identified in the District Priorities. Members of the Sub-Committee will be required to declare interests, as set out in the Council's Members Code of Conduct.

Written Public Questions may be submitted to, and asked at, the Sub-Committee meeting but all matters must be within the remit of the terms of reference of the Sub-Committee (see section 2).

### **4. Reporting Arrangements**

The Minutes of the Sub-Committee will be submitted to the Cabinet.

### **5. Membership**

The Sub-Committee of Cabinet will comprise of 3 Members of the Council's Cabinet, appointed by Cabinet.:

- Leader of the Council
- Deputy Leader of the Council
- Cabinet Member for Finance and Human Resources

### **6. Voting Procedures and Quorum**

Each of the Sub-Committee Members shall have one vote.

In the case of equality of votes, the Chair shall have the casting vote. The quorum of the Sub-Committee is three Cabinet Members.

### **7. Frequency of Meetings**

Meetings will take place as and when required, but not less than once a year.

All meetings will take place in Oldham Civic Centre, unless specifically pre-arranged at an alternative venue.

Agendas will be circulated to Members five clear working days before a meeting, by Constitutional Services at Oldham Council.

### **8. Support**

The meetings will be administered and serviced by Constitutional Services. The Strategic Director for Reform and Director of Finance or their nominated representatives, will attend all meetings.

### **9. Review**

These terms of reference will be reviewed annually at the first meeting of the Cabinet in the municipal year.