

KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 OCTOBER 2018

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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Economy and Enterprise Cabinet Portfolio

RCR-09-14	Eastern Gateway Town Centre Land and Property Acquisitions	Director of Economy and Skills	December 2018	Cabinet
Description: Document(s) to be considered in public or private: Private for financial and commercial reasons				
RCR-10-14	Western Gateway Town Centre Land and Property Acquisitions	Director of Economy and Skills	December 2018	Cabinet
Description: To acquire strategic land and properties across the Western Gateway of the Town Centre Document(s) to be considered in public or private: Private for financial and commercial reasons				
ECEN-08-16	Oldham Property Partnerships - Final Reconciliation	Director of Economy and Skills	November 2018	Cabinet
Description: Reconciliation of money held in OPP joint venture. Document(s) to be considered in public or private: Report to be considered in private due to its commercial sensitivity and detailing of financial affairs.				

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ECEN-12-17	Oldham Heritage and Arts Centre/Oldham Coliseum Enabling Works	Borough Solicitor (Paul Entwistle), Borough Treasurer, Director of Economy and Skills	November 2018	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: The implementation of enabling works in relation to the development of a new heritage and arts centre and a new theatre. Document(s) to be considered in public or private: Part A Cabinet report (Oldham Cultural Quarter), 24th April 2017.				
ECEN-07-18	Hollinwood Junction Development Site - Disposal of land at Albert Street	Director of Economy and Skills	October 2018	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: To approve the final terms for the disposal of land at Albert Street, Hollinwood. Document(s) to be considered in public or private: Private because it contains information relating to the financial and business affairs.				
ECEN-08-2018	Prince's Gate Development: Connectivity and Highways Construction Works	Director of Economy and Skills	October 2018	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)

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Description: Approval to proceed with the construction works for the connectivity improvements at Princes Gate. Document(s) to be considered in public or private:				
ECEN-10-18	Waterloo St Area Utility Diversions and Highway Improvements	Deputy Chief Executive People and Place – Helen Lockwood	October 2018	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: Utility diversions to facilitate the construction of the new Coliseum Theatre and OMA Heritage and Arts Centre and adjacent highway improvements Document(s) to be considered in public or private: Leader of the Council				
ECEN-11-18	Appointment of EWA Architects	Deputy Chief Executive People and Place – Helen Lockwood	October 2018	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: Appointment of EWA architects to complete the design and assist with the delivery of the new Coliseum Theatre and new heritage and arts centre on Union St Document(s) to be considered in public or private: Report of 1st February 2018 concerning the client-side appointment of EWA. This report is private as it contains information that relates to the financial and business affairs of a third party.				
ECEN-12-18	Disposal of land known as 'Plateau 1', situated between Salmon Fields and Turf Lane, Royton [Royton South]	Director of Economy and Skills	October 2018	Cabinet

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Description: Document(s) to be considered in public or private: Report to be considered in private due to financial and commercial reasons				
ECEN-13-18	Cultural Quarter Update	Deputy Chief Executive People and Place – Helen Lockwood	October 2018	Cabinet
Description: Cabinet update in respect of the Cultural Quarter. Document(s) to be considered in public or private: Private report as it relates to the business and financial affairs of the Council				
ECEN-14-18	Acquisition of Third Party Interest in Oldham Property LLP - Acquisition of Former Sainsbury's, Bloom Street	Director of Economy and Skills	November 2018	Cabinet
Description: Document(s) to be considered in public or private: Report to be considered in private due to its commercial sensitivity				
ECEN-15-18 New!	Eastern Gateway & Princes Gate Development	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet
Description: Document(s) to be considered in public or private:				
ECEN-16-18 New!	Living Wage Accreditation	Deputy Chief Executive Corporate and Commercial – Ray Ward	October 2018	Cabinet
Description: To consider accreditation through the Living Wage Foundation Document(s) to be considered in public or private: Public				

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Education and Culture Cabinet Portfolio

EEY-03-18	SEND Special Provision Capital Funding	Director of Children's Services – Merlin Joseph	October 2018	Cabinet Member - Education and Culture (Cllr Paul Jacques)
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Description: Oldham LA has been allocated £330,000 to spend on capital works (additional places or improving facilities) for pupils with Education, Health and Care Plans. Agreement is being sought on how the capital funding will be spent.
 Document(s) to be considered in public or private: Delegated Decision Reports

EDC-05-18 New!	Request for Additional Funding and Contract Award: Crompton House C of E School Expansion	Deputy Chief Executive People and Place – Helen Lockwood	October 2018	Cabinet
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Description: To secure additional funding for the expansion and approve a contract award
 Document(s) to be considered in public or private: Private - as it relates to commercial sensitivity and the financial and business affairs of the Council

Employment and Skills Cabinet Portfolio - None

Children's Services Cabinet Portfolio - None

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Health and Social Care Cabinet Portfolio - None

Housing Cabinet Portfolio

HSG-01-18	GMSF - Northern Gateway Masterplan	Deputy Chief Executive People and Place – Helen Lockwood	October 2018	Cabinet
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Description: The report explains how the Northern Gateway masterplan demonstrates:

- the capacity of strategic economic and residential growth in the area;
- a development vision for the Northern Gateway; and,
- the delivery of spatial growth within the area.

Document(s) to be considered in public or private: Private on commercial sensitivity grounds

HSG-02-18 New!	Approval of new Warm Homes Delivery Agent	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet
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Description: Approval of procured partners to deliver the Warm Homes Oldham contract (through OJEU procurement process)

Document(s) to be considered in public or private: Private due to commercial sensitivity

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HSG-03-18 New!	Empty Homes Intervention	Deputy Chief Executive People and Place – Helen Lockwood	October 2018	Cabinet
<p>Description: This report seeks approval for the introduction of a robust empty homes intervention to bring empty properties across the borough back into use. Approval would pave the way for Oldham to secure full investment for a pilot initiative from the Housing Revenue Account (HRA) and Homes England. This funding would underpin a holistic intervention package to support on-going work with empty home owners.</p> <p>Document(s) to be considered in public or private: Private, subject to paragraph 3 as it relates to the financial affairs of the Council.</p>				
HSG-04-18 New!	Oldham Housing and Social Welfare Services	Deputy Chief Executive People and Place – Helen Lockwood	November 2018	Cabinet Member - Housing (Cllr Hannah Roberts)
<p>Description: To consider an extension to the existing contract.</p> <p>Document(s) to be considered in public or private: Private Commercially sensitive</p>				
HSG-05-18 New!	Oldham's Monitoring Report 2017 - 2018	Deputy Chief Executive People and Place – Helen Lockwood	December 2018	Cabinet Member - Housing (Cllr Hannah Roberts)

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<p>Description: Under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012 local planning authorities must make monitoring information available for inspection as soon as possible after the information becomes available. The Monitoring Report covers the previous financial year that is 1 April 2017 to 31 March 2018.</p> <p>In line with the Regulations the Monitoring Report provides details on whether the council is meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance is monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitors a range of planning indicators, such as housing, employment and biodiversity, which seek to assess the effectiveness of the council’s land-use planning policies, and whether they are achieving their objectives and delivering sustainable development.</p> <p>Document(s) to be considered in public or private: Oldham's Monitoring Report 2017 - 18</p>				

Neighbourhood Services Cabinet Portfolio

ENVS-07-17	Highways Improvement Programme	Deputy Chief Executive People and Place – Helen Lockwood	March 2019	Cabinet Member - Neighbourhoods (Statutory Deputy Leader - Cllr Arooj Shah)
<p>Description: Cabinet approved the £6.2m Highways Improvement Programme for delivery over the financial years 2017/18 and 2018/19 in November 2017.</p> <p>As part of the Programme there will be several schemes/groups of schemes with values exceeding £250,000.</p> <p>Document(s) to be considered in public or private:</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
NEI-04-18	Growth Deal 3 Major Scheme: Oldham Town Centre Regeneration and Connectivity	Deputy Chief Executive People and Place – Helen Lockwood	November 2018	Cabinet
<p>Description: The report updates Cabinet on the progress and future delivery of the Growth Deal 3 Major Scheme Oldham Town Centre Regeneration and Connectivity, which is part of the Greater Manchester Transport Capital Programme. It also advises on the governance process associated with the Growth Deal grant and seeks delegated approval for various matters to ensure delivery timescales can be met.</p> <p>Document(s) to be considered in public or private: Private: Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because the report contains information relating to the financial or business affairs of the Council.</p>				
NEI-05-18	Highways Investment Programme - Key Principles	Deputy Chief Executive People and Place – Helen Lockwood	October 2018	Cabinet
<p>Description: Document(s) to be considered in public or private:</p>				
NEI-06-18 New!	Proposed Changes to Registrars' Service Fees and Charges 2018/19	Director of Legal Services – Paul Entwistle	October 2018	Cabinet
<p>Description: To adjust fees set for ceremony changes in the 2018/19 Council budget.</p> <p>Document(s) to be considered in public or private: The report will be considered in public</p>				

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Policing and Community Safety Cabinet Portfolio - None

Finance and Corporate Resources Cabinet Portfolio

FCR-08-18	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Quarter 2	Deputy Chief Executive Corporate and Commercial – Ray Ward	December 2018	Cabinet
<p>Description: The report provides an update on the Council’s 2018/19 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 September 2018 (Quarter 2)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Quarter 2</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCR-09-18	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Month 8	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: The report provides an update on the Council’s 2018/19 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2018 (Month 8) Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Month 8</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCR-10-18	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Quarter 3	Deputy Chief Executive Corporate and Commercial – Ray Ward	March 2019	Cabinet
<p>Description: The report provides an update on the Council’s 2018/19 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2018 (Quarter 3) Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCR-11-18	Report of the Director of Finance - Capital Programme & Capital Strategy for 2019/20 to 2021/22	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the Council's capital programme and capital strategy Document(s) to be considered in public or private: Report of the Director of Finance - Capital Programme & Capital Strategy for 2019/20 to 2021/22</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-12-18	Statement of the Chief Financial Officer on Reserves, Robustness of the Estimates and Affordability and Prudence of Capital Investments in the 2019/20 Budget Setting Process	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet
<p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2019/20 budget setting process. Document(s) to be considered in public or private: Statement of the Chief Financial Officer on Reserves, Robustness of the Estimates and Affordability and Prudence of Capital Investments in the 2019/20 Budget Setting Process</p> <p>Background documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-13-18	Report of the Director of Finance - Budget 2019/20 - Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes	Deputy Chief Executive Corporate and Commercial – Ray Ward	December 2018	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: The determination of the tax bases for Council Tax setting and for Business Rates income for use in 2019/20 budget deliberations Document(s) to be considered in public or private: Report of the Director of Finance - Budget 2019/20 - Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes Background Documents: Various Appendices Report to be considered in public</p>				
FCR-14-18	Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Strategic Housing Revenue Account Estimates for 2018/19 to 2022/23	Deputy Chief Executive Corporate and Commercial – Ray Ward, Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
<p>Description: The Housing Revenue Account (HRA) outturn estimates for 2018/19, the detailed budget for 2019/20 and the strategic HRA estimates for the three years 2020/21 to 2022/23 Document(s) to be considered in public or private: Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Strategic Housing Revenue Account Estimates for 2018/19 to 2022/23 Background Documents: Various Appendices Report to be considered in public</p>				
FCR-15-18	Report of the Director of Finance - Revenue Budget 2019/20 and Medium Term Financial Strategy 2019/20 to 2021/22	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the Administration's detailed revenue budget reduction proposals (2019/20 to 2021/22) and the presentation of the Medium Term Financial Strategy for the Council (2019/20 to 2021/22) incorporating the current policy landscape and Local Government Finance Settlement</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance - Revenue Budget 2019/20 and Medium Term Financial Strategy 2019/20 to 2021/22</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-17-18	Report of the Director of Finance - Treasury Management Strategy Statement 2019/20 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet
<p>Description: To consider the Council's Treasury Management Strategy for 2019/20</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance - Treasury Management Strategy Statement 2019/20 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-18-18	Report of the Director of Finance - Treasury Management Strategy Mid-Year Review 2018/19	Deputy Chief Executive Corporate and Commercial – Ray Ward	November 2018	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Review of the performance for the first half of the financial year in relation to the Treasury Management Strategy for 2018/19 Document(s) to be considered in public or private: Treasury Management Strategy Mid-Year Review 2018/19</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-20-18	Report of the Director of Finance - Dedicated Schools Grant Outturn 2017/18	Deputy Chief Executive Corporate and Commercial – Ray Ward	November 2018	Cabinet
<p>Description: To report the final outturn position of the 2017/18 Dedicated Schools Grant Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Dedicated Schools Grant Outturn 2017/18</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-21-18	Addendum to the Continuity of Service Protocol	Deputy Chief Executive Corporate and Commercial – Ray Ward	November 2018	Cabinet
<p>Description: The Continuity of Service Protocol agreed by Cabinet on 26th March limited recognition of continuous service for employees (who have voluntarily moved from the NHS to the Council) to calculating annual leave, sick pay and maternity pay. It is now proposed to extend the protocol to provide for enhanced discretionary termination payments to such employees in order to mitigate against any potential negative impact of a voluntary move. Document(s) to be considered in public or private: Public</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
FCR-22-18 New!	2019/20 Council Tax Reduction Scheme	Director of Finance – Anne Ryans	February 2019	Cabinet
Description: To determine the Council Tax Reduction Scheme for 2019/20 Document(s) to be considered in public or private: this is a public item				

Commissioning Partnership Board

Key:

New! - indicates an item that has been added this month

Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Sean Fielding, Arooj Shah, Abdul Jabbar, Paul Jacques, Amanda Chadderton, Shaid Mushtaq, Zahid Chauhan, Ateeque Ur-Rehman, and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at:
<http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
CPB-02-18 New!	Section 75 Agreement	Chief Executive/Accountable Officer NHS Oldham CCG	October 2018	Commissioning Partnership Board
Description: To provide notification of decisions to be taken by the Commissioning Partnership Board. Document(s) to be considered in public or private:				