

The Joint Strategic Needs Assessment (JSNA) Sub-Group of the Health and Wellbeing Board

TERMS OF REFERENCE May 2017

The JSNA underpins the work of the Health and Wellbeing Board, providing the evidence base for the Health and Wellbeing Strategy and Council and CCG commissioning plans.

Purpose

The purpose of the Joint Strategic Needs Assessment (JSNA) Sub-Group is to provide strategic oversight and governance of the JSNA process and products on behalf of partners involved in improving the health and wellbeing of Oldham residents. The JSNA Sub-Group is responsible for developing and overseeing the joint strategic needs assessment process for Oldham, ensuring that needs are identified and fed into the relevant commissioning processes

Objectives

1. To develop and implement a JSNA process which meets the statutory guidance.
2. To provide assurance to the Health and Wellbeing Board that the JSNA process can effectively deliver their statutory function.
3. To have a membership representing key agencies with sufficient skills and capacity to lead and implement the process.
4. To ensure the JSNA responds to and informs, the commissioning decisions and strategic direction of the Health and Wellbeing Board, Local Authority and Clinical Commissioning Group (CCG).
5. Provide the overall guidance and direction on the development of the JSNA.
6. To support and oversee prioritisation of topics within the JSNA based on local health and social care intelligence.
7. Coordinate the JSNA work programme within the participating organisations and ensure that the JSNA/needs assessments are embedded in the commissioning process of each organisation.

Governance

The Sub-Group will report to the Health and Wellbeing Board at least annually detailing progress and the forward plan for the JSNA.

As arrangements for Oldham's Strategic Commissioning Function (SCF) evolves, an additional reporting line into the SCF Board will be developed for this group.

The Sub-Group may establish time limited working groups to oversee the development of JSNA products e.g. in-depth needs assessments on specific topics.

Membership

The membership of the Sub-Group consists of:

Oldham Council:	
Cabinet Member Health and Wellbeing (Chair)	Eddie Moores
Consultant in Public Health	Katrina Stephens
Business Intelligence Service Manager	Rene Guenther
Business Intelligence Public Health lead	Joan Olajide
Adult Social Care Commissioning	David Garner/Debbie McBride
Children's Commissioning	Tracey Harrison
Strategy, Policy and Partnerships	Oliver Collins
Oldham Clinical Commissioning Group:	
Chief Clinical Officer	Ian Wilkinson
Deputy Director of Performance and Delivery	Nadia Baig
Business Intelligence	David Crowther
Action Together (VCS & Healthwatch)	Martyn Nolan

Meetings

The sub-group will meet a minimum of 4 times per year.
Meetings will be chaired by the Cabinet Member for Health and Wellbeing.

Reporting

The sub-committee must provide regular updates to the Health and Wellbeing Board, including any recommendations made.

Administration and Support

Policy, Strategy and Partnerships team for Oldham Council will service the sub-group, including taking minutes.