

Delegated Officer Report

Decision Maker: Helen Lockwood, Executive Director of Economy, Skills & Neighbourhoods

Date of Decision:

Subject: Approval to Award the Purchase of Grounds Maintenance Machinery

Report Author: Glenn Dale, Head of Environmental Services ext:4065

Ward (s): None specific.

Reason for the decision: To seek approval for the purchase of the following machinery to replace existing old equipment:

- Out Front Deck Rear Discharge Ride on Mower
- Rear Discharge Banking Machine
- Quad Bike
- Verti Quake
- Sand Spreader

Summary: A mini competition using the YPO's Grounds Maintenance Equipment framework was conducted in accordance with Oldham Council's Contract Procedure Rules. The Mini Competition was advertised on the Chest e-procurement portal.

In accordance with YPO's framework conditions, the evaluation of the tender submissions has sought to identify the submission offering the most economically advantageous tender in a combination of economy, efficiency and effectiveness. The following weightings were applied to the tender submissions.

Customer Service & Delivery – 30%
Quality – 20%
Social Value – 10%
Price – 40%

The following outcomes were arrived at for each of the machinery:

Out Front Deck Rear Discharge Ride on Mower

Balmers GM	73.72
F R Sharrock's	83.58
Gibson Garden Machinery	87
Turner Groundscare	75.37

The outcome of the evaluation process was that Gibson Garden Machinery submitted the tender offering the most economically advantageous package. The cost submitted was £14,892.

Rear Discharge Banking Machine

Balmers GM	83
F R Sharrock's	88.76
Gibson Garden Machinery	82.20
Turner Groundscare	87.36

The outcome of the evaluation process was that F R Sharrock's submitted the tender offering the most economically advantageous package. The cost submitted was £5750.

Quad Bike

Turner Groundscare	89.50
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The outcome of the evaluation process was that Turner Groundscare submitted the tender offering the most economically advantageous package. The cost submitted was £8590.

Verti Quake

F R Sharrock	90
Turner Groundscare	83.83

The outcome of the evaluation process was that F R Sharrock submitted the tender offering the most economically advantageous package. The cost submitted was £18,598.

Sand Spreader

Balmers GM	76.57
F R Sharrock	86

The outcome of the evaluation process was that F R Sharrock submitted the tender offering the most economically advantageous package. The

cost submitted was £23,440.

What are the alternative option(s) to be considered? Please give the reason(s) for recommendation(s):

Option 1: To award the contracts to the suppliers who have provided the most economically advantageous package in relation to quality and price.

Option 2: To not approve the recommendation of this report and not take advantage of the competitive quality/price ratio offered for the machinery. Based on the costs a further tender exercise would need to be undertaken delaying delivery.

Consultation: including any conflict of interest declared by relevant Cabinet Member consulted.

Strategic Sourcing facilitated this tender in conjunction with Environmental Services. Staff within Environmental Services were consulted to ensure that the most appropriate machinery was purchased.

Recommendation(s):

Option 1: To award the contracts to the suppliers who have provided the most economically advantageous package in relation to quality and price.

Implications:

What are the financial implications?

Capital

Environmental Services are seeking approval to purchase new machinery and award contracts to Gibson Garden Machinery, F R Sharrock and Turner Groundscare who were tendered in accordance with Oldham Council's Contract Procedure Rules.

Within the capital programme there is an allocation for the Purchase of Machinery. The total budget allocation in 2018/19 is £302,631 with costs incurred to date of £180,424. The remaining balance of £122,207 will be sufficient to fund this report proposal. An annual £100k budget has been built into the capital programme to support the annual machinery replacement cycle to address future year cost purchases.

The cost of awarding the contracts set out in the report is £71,270 which leaves a remaining budget of £50,937. All costs will therefore be met from within the capital programme allocation.

Repair and maintenance costs for plant and machinery typically increase as it reaches the end of its expected useful life. The replacement of old machinery with new equipment should minimise repair and maintenance costs which would otherwise be chargeable against the revenue budget.

(Sophie Eade/Sadrul Alam)

What are the *legal* implications?

The Council has followed Rule 4.1 of its own Contract Procedure Rules and conducted a mini competition under the Yorkshire Purchasing Organisation's framework to select the most economically advantageous bidder for each of the tendered packages. (Elizabeth Cunningham Doyle)

What are the *procurement* implications?

The Procurement has been carried out in line with Oldham Council's Contract Procedure Rules and Yorkshire Purchasing Organisation's (YPO) framework conditions. As a result a compliant mini competition exercise was conducted from this YPO framework

13.2 Strategic Sourcing support the approval of option 1 as detailed in this report as it represents the most economically advantageous bid.
Emily Molden

What are the *Human Resources* implications?

These vehicles are to replace existing vehicles, and therefore have no human resources implications for Oldham Council.

Equality and Diversity Impact Assessment attached or not required because (please give reason)

N/A – Decision is not likely to affect any vulnerable group.

What are the *property* implications

None

Risks:

The procurement of this equipment has no specific risks associated with it (Mark Stenson)

Co-operative agenda

The procurement of this equipment will enable a continued high level of service delivery to the people of Oldham, helping to ensure a welcoming environment throughout the borough. These new machines provide a value for money solution, and lower fuel consumption and lower

emissions than the machinery they will replace

Has the relevant Legal Officer confirmed that the recommendations within this report are lawful and comply with the Council's Constitution? Yes

Has the relevant Finance Officer confirmed that any expenditure referred to within this report is consistent with the Council's budget? Yes

Are any of the recommendations within this report contrary to the Policy Framework of the Council? No

There are no background papers for this report

Report Author Sign-off:	
Glenn N Dale	
Date: 11 March 2019	

In consultation with Director/Executive Director

Signed : LeBour . Date: 11 March 2019

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