

OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME 2018/19 AND PERFORMANCE MONITORING PLAN

PART A – MEETING PROGRAMME

MEETING DATE & VENUE	AGENDA ITEM	SUMMARY OF ISSUE	CABINET PORTFOLIO (link to Corporate Outcome)	RESOLUTION / RECOMMENDATION	Comments
<p>Tuesday, 19th June 2018 6.00 p.m.</p> <p>Deadline for reports: 7th June 2018</p>	<p>Adult Safeguarding – Deprivation of Liberty Safeguards</p>	<p>Update to the Board</p>	<p>Health and Social Care (Thriving Communities)</p>	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. A further update on the Deprivation of Liberty Safeguards be provided when legislation changed or there was a deterioration in service to be addressed by the Board. 2. The Board endorsed referral of the proposed legislation of the Liberty Protection Safeguards to the Cabinet Member for Health and Social Care in order for the issue to be raised with the Borough’s three MP’s. 	<p>Requested by the Board in June 2017</p>
	<p>Business Growth and Investment Strategy and Business Productivity and Inclusive Growth Programme</p>	<p>Update on the Work Programme (Strategic Investment Programme)</p>	<p>Economy and Enterprise (An Inclusive Economy)</p>	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. The achievements as outlined in the Business and Investment Review Update be noted. 2. A workshop be held in September 2018 for the development of ward councillor involvement working with local businesses and the regeneration team. 3. A further update be brought back to the Overview and Scrutiny Board in June 2018. 	<p>Requested by the Board in November 2017</p>

	Overview and Scrutiny Annual Report	Review of the Overview and Scrutiny During 2017/18	Economy and Enterprise (Cooperative Services)	RESOLVED that: 1. The Overview and Scrutiny Annual Report for 2017/18 be commended to Council. 2. Copies of the Annual Report be sent to the Council's libraries and posted on the Council's website.	
	Overview and Scrutiny Toolkit	Guidance	Economy and Enterprise (Cooperative Services)	RESOLVED that: 1. The Overview and Scrutiny Toolkit be noted. 2. The points as outlined above be discussed at the Scrutiny Link meetings.	
	General Exceptions and Urgent Decisions	Update	Economy and Enterprise (Cooperative Services)	RESOLVED that: 1. The General Exception and Urgency Decisions related to the Funding of Voluntary Infrastructure and Community Horizon Project and the Reshaping Unity Partnership be noted. 2. A report on the Community Horizon Project be brought to the Overview and Scrutiny Board.	
Tuesday, 24th July 2018 6.00 p.m. Deadline for reports: 12th	Get Oldham Working and Career Advancement Services (Work and Skills Strategy)	Update on the Strategy	Employment and Skills (An Inclusive Economy)	RESOLVED that: 1. The content of the report be noted. 2. A progress be presented in July 2019. 3. A discussion with the relevant portfolio holder be arranged to	Requested by the Board in July 2017

July 2018				look at the five key points above and their prioritisation.	
	Getting to Good – Children’s Improvement Programme	Update	Children’s Services (Thriving Communities)	RESOLVED that: 1. The content of the presentation be noted. 2. An update be provided to the Chair of the Board in September 2018. 3. A progress report be presented in January 2019.	Link Meeting, 27 March 2018
	SMART Update	Update on the Programme	Finance and Corporate Resources (Cooperative Services)	RESOLVED that: 1. The content of the report be noted. 2. The recommendations 1 and 2 as detailed within the report be noted.	
Tuesday, 4th September 2018, 6.00 p.m. Deadline for reports: 22nd August 2018	Street Charter	Update on the Implementation	Neighbourhood Services (Outcome Driven Services)	RESOLVED that: 1. The progress made and the final conclusions of the working group on the implementation of the street charter be noted. 2. The street now be embedded within the relevant responsible service areas and the conclusions of the “Who Put That There” Street Charter Working as set out in the action plan be noted. 3. It be agreed that service areas should utilise the working group as a network for any relevant issues which were undergoing consultation which would potentially have an impact on blind and partially sighted residents and visitors, to Oldham,	Requested by the Board in January 2018

				e.g. Town Centre Regeneration. 4. A further report led by the Licensing Team in respect of “A” Board and Street Furniture be reported to the Overview and Scrutiny Board separately.	
	Oldham Cares	Update on the service	Health and Social Care (Thriving Communities)	RESOLVED that: 1. The update on Oldham Cares and the information provided at the meeting be noted. 2. The Strategic Director of Reform be invited to a future meeting to present “Thriving Communities”. 3. The Chair meet with the Oldham Cares Alliance Director to discuss a way forward and report back to the Overview and Scrutiny Board.	Link Meeting, 27 March 2018
	Land Value Taxation	Means to raise public revenue	Finance and Corporate Resources (Thriving Communities)	RESOLVED that: 1. The report on the Land Value Taxation and the information provided at the meeting be noted. 2. A joint workshop be convened with the Performance and Value for Money Select Committee to discuss the implications of the motion.	Motion referred to Board on 28 March 2018
	Restricting new Hot Food Takeaways near Schools	Update on progress	Health and Social Care (Thriving Communities)	RESOLVED that: 1. The proposal to incorporate the issue of obesity in the proposed workshop on Urgent Care be agreed.	Motion referred to Board on 28 March 2018

				2. An update be provided to Council on the Council Action Report.	
	Making Oldham a 'Single Use Plastic-Free' Local Authority	Update on progress	Neighbourhood Services (Thriving Communities)	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1. The report on Single Use Plastics and the work undertaken to date be noted. 2. The draft strategy and action plan be brought back to the Overview and Scrutiny Board meeting in November. 	Motion referred to Board on 28 March 2018
<p>Tuesday, 16th October 2018 6.00 p.m.</p> <p>Deadline for Reports: 4th October 2018</p>	SEND Update	Update	Children's Services (Cooperative Services)	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1. The content of the report be noted; 2. A progress report be presented in January 2019. The report to include: <ol style="list-style-type: none"> a. Information about the Voice of the Child and how this would be captured - methodology; b. Early Help and Children and Adolescents Mental Health Services (CAMHS) and waiting times for intervention; c. Percentage of Young People with an Education and Health Care Plans in Oldham and comparison to statistical neighbours; d. If feasible, to invite a young person with his/her parent to attend the meeting of the Board in January 2019. 	ESN Link Meeting, 7 Feb 2018

	Local Government Ombudsman	Review of Complaints System	Finance and Corporate Resources (Co-operative Services)	RESOLVED that the report be noted.	
	Advertising 'A' Boards and Sign Policy	Linked to the Street Charter	Neighbourhood Services (Outcome Driven Services)	RESOLVED that: 1. The content of the report be noted; 2. The draft policy be endorsed; 3. The awareness raising of the policy and its implementation be endorsed. 4. The policy be reviewed by this Committee in December 2019, after 12 months from its implementation	
	Children's Health and Wellbeing	Update	Children's Services (Thriving Communities)	RESOLVED that: 1. The content of the report be noted; 2. The wide range of factors which influence children's health and wellbeing be noted; 3. The current services and delivery arrangements in place in the borough be noted; 4. Mental Health and Obesity be considered priority areas for the work of the Health Scrutiny Sub-Committee; 5. A progress report be presented to the Board in October 2019. The report would include: a. Oral Health Improvement Plan – figures on how many children had been allocated a dentist; b. Breakdown of figures on children's health at district/ward level; c. Nursing support in Sixth	HWB Link Meeting, 27 March 2018

				Forms and Colleges around eating disorders and sexual health	
Tuesday, 27th November 2018 6.00 p.m.	Youth Justice Plan	Annual Report	People and Place (Thriving Communities)	RESOLVED that: 1. The Youth Justice Strategic Plan 208/19 be noted and commended to Council for approval. 2. The Board receive an updated on progress in 12 months.	Policy Framework
Deadline for Reports: 15th November 2018					
	Gambling Policy		Neighbourhood Services (Co-operative Services)	RESOLVED that the policy be noted and commended to Council for approval.	Renewed Policy in accordance with the Policy Framework
	Safeguarding Boards Annual Reports (LSCB/LSAB)	Annual Reports	Health and Social Care and Children's Services (Thriving Communities)	RESOLVED that: 1. The LSCB and LSAB Annual Reports be noted. 2. The O&S Board receive and update on progress from both boards in 12 months.	Link Meeting, 27 March 2018
	Single Use Plastics Strategy and Action Plan	Update to the Board	Neighbourhood Services (Thriving Communities)	RESOLVED that the Single Use Plastics Strategy 2019/2022 be approved.	
	Thriving Communities and Place Based Integration		Policy & Governance (Thriving Communities)	RESOLVED that: 1. The two programmes of work be noted. 2. The Board supported the projects and would engage with the projects as the programmes grew. 3. An update on progress would be brought to the O&S Board in June 2019.	O&S Board, 4 Sep 2018
	Oldham's Monitoring		Housing	RESOLVED that the findings of the	O&S Board, 16 Oct

	Board		(Cooperative Services)	Monitoring Report 2017/18 be noted.	2018
Tuesday, 22nd January 2019 6.00 p.m.	Libraries	Update on the provision of the service	Education and Culture (Cooperative Services)	RESOLVED that: 1. The update on the update on Oldham Council's Libraries be noted. 2. The Board receive an update in six months' time which addressed the collaborative schools offer with a more in-depth update in twelve months. 3. The Board receive an update in 12 months which included the extension of home services to community centres and similar venues and homeless facilities.	Update requested by the Board in January 2018
	Generation Oldham	Update	Finance and Corporate Resources (Outcome Driven Services)	RESOLVED that: 1. The update on Generation Oldham be noted. 2. The Chair of Overview and Scrutiny Board meet with the Cabinet Member and the Strategy Partnerships and Policy Manager regarding Phases 2 and 3. 3. A Generation Oldham updated be provided in 12 months on how the programme was being promoted across Greater Manchester.	Update requested by the Board in January 2018
	SEND Progress Report	Update – report to include resolutions as above at the meeting in Oct 2018	Children's Services (Thriving Communities)	RESOLVED that: 1. The SEND Update on progress against the Written Statement of Action (WSOA) be noted. 2. The Board to receive a short report in June or July 2019 following any outcome from Ofsted.	Requested by the board in October 2018

				3. The Board receive a further update in 12 months' time.	
	Council Motions	Update on Council motions	Various	RESOLVED that: 1. The outcomes of the 'Keeping Our Villages and Rural Areas HGV Free' workshop held on 8 th January 2019 be endorsed. 2. A workshop be organised to address the 'Improving Public Safety in Oldham's Night Time Economy' motion.	
	Key Decision Document	Consideration to the latest published Key Decision Document	Various	RESOLVED that: 1. The Council's Key Decision Document be noted. 2. Reports on Alexandra Park and Northern Roots be brought to future meetings.	
Tuesday, 5th March 2019 6.00 p.m. Deadline for Reports: 21st February 2019	GM2040 Delivery Plan	Annual Update	Neighbourhood Services (An Inclusive Economy)		Updated requested by the Board in October 2017
	Virtual School	Annual Report and Term Update	Education and Culture (An ambitious and socially mobile borough)		Update requested by the Board in March 2018
	Resident First	Update and Programme Overview	Finance and Corporate Services		Update

			(Outcome Driven Services)		
	Housing Strategy	Consultation	Housing (Cooperative Services)		Policy Framework
	Opportunity Area and Social Mobility Discussion with Headteachers Outcome	Update	Education and Culture (An ambitious and socially mobile borough)		Update
	Clean Air Plan	Consultation	Neighbourhood Services (Thriving Communities)		

PART B – ONE OFF MEETINGS AND WORKSHOPS

Date	Title	Summary of issue	Directorate	Timescales	Notes	Outcome
TBC	Greater Manchester Spatial Framework	Update on the Development	People and Place (A regenerating and confident borough)	TBC	A workshop was recommended at the Economy and Skills Link meeting held on 28 th September 2017 – pending consultation timeline from GMCA	
17 July 2018	Universal Credit	Further visit to the DWP	Corporate and Commercial	Visit arranged for 17 July; invitations sent on 20 June.	A further workshop to be held following earlier visit by the Chair of Overview and Scrutiny to the DWP Offices.	Visit took place on 17 July.
4 July 2018	Multi-Agency Safeguarding Hub	Visit to the MASH	People and Place	Visit arranged for 4 July; invitations sent 20 June.	A workshop to be held to discuss the development of the hub and adult social care.	Visit took place on 4 July.
TBC	Meeting with Headteachers	Evaluate change over the last twelve months	People and Place	Aim for Summer time; early July after assessments	To be similar to event held in September 2017	
4 Sep 2018	Business and Investment Review	Workshop requested at the O&S Board on 19 June 2018	People and Place	4 September 2018	A workshop to be held to discuss the development of ward councillor involvement working with local	Workshop arranged for 4 September at

					businesses and the regeneration team.	5.00 p.m.
4 Sep 2018	Land Value Taxation	Workshop requested to discuss the advantages and disadvantages of the points raised in the Motion	Finance	21 Nov 2018	Joint workshop was held with PVFM on 21 November 2018.	LVT was not supported.
8 Jan 2019	Council Motion: Keeping our Villages and Rural Areas HGV Free	Examine the merits and practicalities of establishing a Lorry Watch Scheme	People and Place (Thriving Communities)	8 Jan 2019	Outcomes agreed at O&S Board on 22 January 2019	Workshop was convened on 8 January 2019 – work in progress.

PART C – OUTSTANDING ISSUES – DATES TO BE DETERMINED

When Discussed	Title	Summary of issue	Directorate	Timescales	Notes	Outcome
26 Nov 17	Free Schools	Update would be received when the national policy on Free Schools had been clarified.	Children's Services	TBC		
6 Mar 2018	Children's Social Care Getting to Good Improvement Plan Update	Report to be received following sign off by Ofsted	Children's Services	July 2018	Update received at O&S Board on 24 July 2018	
6 Mar 2018	Selective Licensing Scheme	Update on Year 4 of 5 of the Scheme	People and Place	March 2019	Review to be conducted and completed in March 2019. Report due in June 2019.	
6 Mar 2018	Combatting Acid Attacks	Members agreed the voluntary scheme not be introduced, however, the issue was to remain on the work programme pending approval of legislation.	People and Place	TBC		
ESN Link	Review of Housing	Update	People and		Scheduled in March 2019	

Meeting 9 Nov 17	Strategy		Place			
ESN Link Meeting 27 Mar 2018	Children's Services Inspection (may include Virtual School)		Children's Services	Ongoing	Virtual School report to be received in March 2019	
O&S Board, 19 Jun 18	Community Horizon Projects	Update Requested	Policy and Governance	Closed.	Members requested a report at the meeting held on 19 June 2018 as a result of the item being reported on the General Exceptions/Urgent Decisions report.	
Council, 11 July 2018	Tackling 'Problem' and Underage Gambling		People and Place	Nov 2018	Motion referred to O&S Board. O&S and Licensing to consult with Gamble Aware and other relevant parties to ensure the Council and its partner agencies follow best practice	Noted and commended to Council.
ENS Link Meeting 27 Mar 18	Children's Health and Well Being	Update	Children's Services (Thriving Communities)	Oct 2019	Link Meeting, 27 March 2018	
HWB Link Meeting 27 Mar 18	Ofsted Focused Inspection Outcome	Update	Children's Services (Thriving Communities)	Ongoing.	Link Meeting 27 March 2018	
O&S Board 4 Sep 2018	Thriving Communities	Update and Description of the Programme	Chief Executive's (Thriving Communities)	Nov 2018	This was presented to Board in November 2018.	Noted.
Policy Framework	Youth Justice Plan	Annual Report	Children's Services (Thriving Communities)	Nov 2018	This was presented to Board in November 2018.	Noted and commended to Council.
Link Meeting and Board in March	Social Values in Procurement	Ability of local companies to access the CHEST; potential to impact on agreements with partner	Corporate and Commercial (Cooperative Services)	Closed.	Update received 17 Dec 2018: <ul style="list-style-type: none"> • Council has held an open forum for local suppliers to discuss opportunities for them 	

2018		agencies			<p>to bid for future requirements in the regeneration and works space, as part of this engagement, the audience was informed about how to register on the Chest portal and the importance of doing so.</p> <ul style="list-style-type: none"> • There will be further engagements into next year with local suppliers from other areas of spend • Council will always look to use existing partnership arrangements as a standard route to the market when the requirement is covered by such agreements. • 	
Link Meeting	Resident First Programme	Update	Corporate and Commercial (Cooperative Services)	Update received.	<p>Requested to see that the programme to engage members is maintained.</p> <p>Update received 17 December 2018: Quarterly meetings with members have been scheduled, the last one was 27 Nov 2018. Future proposed dates (TBC) are Monday, 11th March at 5.30 p.m. and Monday, 17th June at 5.00 p.m.</p>	
Council, 12 December 2018	Improving Public Safety in Oldham's Night Time Economy	Examine in conjunction with partners the practicality of establishing such schemes as soon as possible in our town and	People and Place (Thriving Communities)	TBC	The Board requested a workshop be convened.	

		district centres.				
	Getting to Good – Children’s Improvement Programme	Update	Children’s Services (Thriving Communities)	TBC	Updated requested by the Board in July 2018	
	Oldham Town Centre Masterplan (to include an update on the Town Centre Parking Strategy)	Update to the Board	Economy and Enterprise (An Inclusive Economy)	TBC	Updates requested in November 2017 and January 2018	
	Northern Roots		Strategic Reform (Thriving Communities)	TBC	Requested by the Board in January 2019	
	Alexandra Park		People and Place (Thriving Communities)	TBC	Requested by the Board in January 2019	

PART D – ACTIONS FROM PREVIOUS MEETINGS

Date of Meeting	Title of Report	Directorate	Action(s)	Date Completed and Outcome
6 March 2018	Virtual School	Children’s Services	Ofsted results to be reported to O&S Board in a short briefing note during the next municipal year (18/19)	
19 June 2018	Deprivation of Liberty Safeguards	Community Health and Social Care	Meeting to held between the Chair of O&S and the Cabinet Member for Health and Social Care to discuss the proposed Liberty Protection Safeguards legislation in order to raise the issue with the three MPs.	The Cabinet Member for Health and Social Care sent the letters to the borough’s three MPs on 16 July 2018.
19 June 2018	O&S Annual Report	Legal and Democratic Services	Copies of the report to be sent to District Libraries and posted on the website following approval at Council.	The report is posted on the website on the Overview and Scrutiny page. Copies of the report were sent to all libraries on 27 July 2018.

19 June 2018	Key Decision Document	Legal and Democratic Services	Clarification be sought on the Ackers Farm decision as work had already started.	Response sent 20 June 2018 – it was explained that remedial works had started due to the collapse of wall and traffic management issues.
24 July 2018	Getting to Good Children's Improvement Programme.	Childrens' Services	In September 2018 to update the Chair and the other OS Board members on the latest developments concerning the Getting to Good Children's Improvement Programme.	Workshop arranged for 17 September 2018 at 5.00 p.m.
24 July 2018	Oldham Work and Skills Strategy Update	Economy & Skills	Chair to have discussion with relevant portfolio holder to look at the five key points in the report and their prioritisation.	The Chair met with the relevant Cabinet member on 17 September with a follow-up meeting scheduled on 10 October.
4 September 2018	Oldham Cares	Community Health and Social Care	Chair to meet with the Alliance Director to discuss a way forward and report back to the Board	
22 Jan 2019	Generation Oldham	Strategic Reform	Chair to meet with Cabinet Member and relevant officer regarding Phases 2 and 3.	