

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 JANUARY 2019**

<b>Key Decision Reference</b>	<b>Subject Area For Decision</b>	<b>Led By</b>	<b>Decision Date</b>	<b>Decision Taker</b>
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**Economy and Enterprise Cabinet Portfolio**

RCR-09-14	Eastern Gateway Town Centre Land and Property Acquisitions	Director of Economy and Skills	March 2019	Cabinet
Description: Document(s) to be considered in public or private: Private for financial and commercial reasons				
RCR-10-14	Western Gateway Town Centre Land and Property Acquisitions	Director of Economy and Skills	March 2019	Cabinet
Description: To acquire strategic land and properties across the Western Gateway of the Town Centre Document(s) to be considered in public or private: Private for financial and commercial reasons				
ECEN-08-16	Oldham Property Partnerships - Final Reconciliation	Director of Economy and Skills	April 2019	Cabinet
Description: Reconciliation of money held in OPP joint venture. Document(s) to be considered in public or private: Report to be considered in private due to its commercial sensitivity and detailing of financial affairs.				

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ECEN-12-17	Oldham Heritage and Arts Centre Enabling Works	Borough Solicitor (Paul Entwistle), Borough Treasurer, Director of Economy and Skills	February 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: The implementation of enabling works in relation to the development of a new heritage and arts centre and a new theatre. Document(s) to be considered in public or private: Part A Cabinet report (Oldham Cultural Quarter), 24th April 2017.				
ECEN-07-18	Hollinwood Junction Development Site - Disposal of land at Albert Street	Director of Economy and Skills	January 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: To approve the final terms for the disposal of land at Albert Street, Hollinwood. Document(s) to be considered in public or private: Private because it contains information relating to the financial and business affairs.				
ECEN-10-18	Waterloo St Area Utility Diversions and Highway Improvements	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)

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Description: Utility diversions to facilitate the construction of the new Coliseum Theatre and OMA Heritage and Arts Centre and adjacent highway improvements Document(s) to be considered in public or private: Leader of the Council				
ECEN-11-18	Appointment of EWA Architects	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: Appointment of EWA architects to complete the design and assist with the delivery of the new Coliseum Theatre and new heritage and arts centre on Union St Document(s) to be considered in public or private: Report of 1st February 2018 concerning the client-side appointment of EWA. This report is private as it contains information that relates to the financial and business affairs of a third party.				
ECEN-16-18	Living Wage Accreditation	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet
Description: To consider accreditation through the Living Wage Foundation Document(s) to be considered in public or private: Public				
ECEN-18-18	Alexandra Park Depot	Director of Economy and Skills	January 2019	Cabinet
Description: Improvements to depot area of Alexandra Park Document(s) to be considered in public or private: Cabinet Report. Private given financially sensitive information.				

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ECEN-19-18	Alexandra Park Multi-disciplinary Team	Director of Economy and Skills	February 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: Appointment of multi-disciplinary team in relation to the Alexandra Park Depot improvements. Document(s) to be considered in public or private: Delegated Decision. Report is private as it contains sensitive financial information.				
ECEN-20-18	Northern Roots	Director of Strategic Reform – Rebekah Sutcliffe	January 2019	Cabinet
Description: To bring forward proposals for a new initiative. Document(s) to be considered in public or private: Private: Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 as it is not in the public interest to disclose the information because the report contains information relating to the financial or business affairs of the Council.				
ECEN-21-18	Meridian Development Company: Land at Meridian Centre and Crossbank Street, Primrose Bank [Werneth]	Director of Economy and Skills	March 2019	Cabinet
Description: Document(s) to be considered in public or private: None.				

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ECEN-22-18	Tommyfield Market	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
<p>Description: Lease renewals.                      Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council</p>				

**Education and Culture Cabinet Portfolio**

EDC-06-18	Annual Determination 2020/2021	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet
<p>Description: School Admissions for the period 2020/21 - Coordinated Scheme                      Document(s) to be considered in public or private: All documentation will be public</p>				
EDC-07-18	Expansion of Hollinwood Academy	Deputy Chief Executive People and Place – Helen Lockwood	March 2019	Cabinet Member - Education and Culture (Cllr Paul Jacques)

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Description: To approve a basic need contribution for the expansion of Hollinwood Academy  
 Document(s) to be considered in public or private:

**Employment and Skills Cabinet Portfolio - None**

**Children's Services Cabinet Portfolio - None**

**Health and Social Care Cabinet Portfolio - None**

**Housing Cabinet Portfolio**

HSG-01-18	GMSF - Northern Gateway Masterplan	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet
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Description: The report explains how the Northern Gateway masterplan demonstrates:

- the capacity of strategic economic and residential growth in the area;
- a development vision for the Northern Gateway; and,
- the delivery of spatial growth within the area.

Document(s) to be considered in public or private: Private on commercial sensitivity grounds

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HSG-02-18	Approval of new Warm Homes Delivery Agent	Deputy Chief Executive People and Place – Helen Lockwood	April 2019	Cabinet
Description: Approval of procured partners to deliver the Warm Homes Oldham contract (through OJEU procurement process) Document(s) to be considered in public or private: Private due to commercial sensitivity				
HSG-06-18	Revised Social Housing Allocations Scheme	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
Description: The Council has undertaken a review with partners of how social housing is allocated within the borough. This report follows consultation with partners, elected members and others and seeks approval for a new Allocations Scheme. Document(s) to be considered in public or private: Report to follow				
HSG-09-18	Oldham Town Centre Conservation Area Appraisal and Management Plan	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
Description: To approve public consultation on the Oldham Town Centre Conservation Area Appraisal and Management Plan (CAAMP) Supplementary Planning Document (SPD). Document(s) to be considered in public or private: Draft Oldham Town Centre Conservation Area Appraisal and Management Plan (CAAMP) Supplementary Planning Document (SPD)				

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**Neighbourhood Services Cabinet Portfolio**

NEI-07-18	Waste Management Replacement Vehicle Fleet	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
Description: The Waste Management Service need to replace their current vehicle fleet with new vehicles in 2019. Document(s) to be considered in public or private:				
NEI-08-18	Fleet Replacement Programme	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
Description: Document(s) to be considered in public or private: Private				
NEI-09-18	Tender Approval for Broomes Park Flood Alleviation Scheme (Phase 2)	Deputy Chief Executive People and Place – Helen Lockwood	January 2019	Cabinet Member - Neighbourhoods (Statutory Deputy Leader - Cllr Arooj Shah)



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	<p>Description: This report is seeking tender approval for the chosen contractor to deliver the Broomes Park Flood Alleviation Scheme (Phase 2). The tender award is expected to be in excess of £250,000 but less than £400,000.</p> <p>A number of properties on North Dene Park and Broomes Park, Chadderton, suffer from flooding from surface water runoff and groundwater from adjacent land (an embankment slope).</p> <p>To positively drain the surface water runoff and groundwater, a new highway drain is proposed. The works will involve the construction of a highway drain along Broomes Park, Hunt Lane, wooded area (south of Ferney Field Road) and the construction of a connection to an existing United Utilities manhole on Ferney Field Road.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Tender Approval for Broomes Park Flood Alleviation Scheme (Phase 2)</p> <p>Background Documents: None</p> <p>Report to be considered in Public? No</p> <p>Or partly or wholly in Private?: Yes – delegated to Deputy Chief Executive - People and Place and Cabinet Member for Neighbourhood Services (If Private) Reasons why: Financial information included.</p>			
NEI-10-18	GM Clean Air Plan	Deputy Chief Executive People and Place – Helen Lockwood	April 2019	Cabinet
<p>Description: Report providing update on GM clean air plan Document(s) to be considered in public or private: Public report</p>				

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NEI-11-18	Highways Investment Programme 2019/20 – 2021/22	Deputy Chief Executive People and Place – Helen Lockwood	March 2019	Cabinet
<p>Description: Cabinet approved the £12m Highways Improvement Programme for delivery over the financial years 2019/20 - 2021/22 in October 2018.</p> <p>This report will detail the programme, following consultation with Members. It will also seek approval for all tender award decisions, including those with a value over £400,000, to be delegated to the Cabinet Member for Neighbourhoods and the Deputy Chief Executive People and Place in order to meet delivery timescales.</p> <p>Document(s) to be considered in public or private:</p>				

## Policing and Community Safety Cabinet Portfolio

PCS-01-18	Contract for the provision of support to vulnerable people	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
<p>Description: Document(s) to be considered in public or private:</p>				
PCS-02-18	Contract for the provision of Targeted Youth Services	Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
<p>Description: Document(s) to be considered in public or private:</p>				

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**Finance and Corporate Resources Cabinet Portfolio**

FCR-09-18	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Month 8	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet
<p>Description: The report provides an update on the Council’s 2018/19 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2018 (Month 8)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Month 8</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCR-10-18	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Quarter 3	Deputy Chief Executive Corporate and Commercial – Ray Ward	March 2019	Cabinet

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<p>Description: The report provides an update on the Council's 2018/19 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2018 (Quarter 3)  Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2018/19 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCR-11-18	Report of the Director of Finance - Capital Programme & Capital Strategy for 2019/20 to 2023/24	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet
<p>Description: To consider the Council's capital programme and capital strategy  Document(s) to be considered in public or private: Report of the Director of Finance - Capital Programme &amp; Capital Strategy for 2019/20 to 2023/24</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-12-18	Statement of the Chief Financial Officer on Reserves, Robustness of the Estimates and Affordability and Prudence of Capital Investments in the 2019/20 Budget Setting Process	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet

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<p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2019/20 budget setting process.  Document(s) to be considered in public or private: Statement of the Chief Financial Officer on Reserves, Robustness of the Estimates and Affordability and Prudence of Capital Investments in the 2019/20 Budget Setting Process</p> <p>Background documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-14-18	Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Strategic Housing Revenue Account Estimates for 2018/19 to 2023/24	Deputy Chief Executive Corporate and Commercial – Ray Ward, Deputy Chief Executive People and Place – Helen Lockwood	February 2019	Cabinet
<p>Description: The Housing Revenue Account (HRA) outturn estimates for 2018/19, the detailed budget for 2019/20 and the strategic HRA estimates for the four years 2020/21 to 2023/24  Document(s) to be considered in public or private: Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Strategic Housing Revenue Account Estimates for 2018/19 to 2023/24</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-15-18	Report of the Director of Finance - Revenue Budget 2019/20 and Medium Term Financial Strategy 2019/20 to 2023/24	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet

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<p>Description: To consider the Administration's detailed revenue budget reduction proposals (2019/20 to 2021/22) and the presentation of the Medium Term Financial Strategy for the Council (2019/20 to 2023/24 incorporating the current policy landscape and Local Government Finance Settlement  Document(s) to be considered in public or private: Report of the Director of Finance - Revenue Budget 2019/20 and Medium Term Financial Strategy 2019/20 to 2023/24</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-17-18	Report of the Director of Finance - Treasury Management Strategy Statement 2019/20 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators	Deputy Chief Executive Corporate and Commercial – Ray Ward	February 2019	Cabinet
<p>Description: To consider the Council's Treasury Management Strategy for 2019/20  Document(s) to be considered in public or private: Report of the Director of Finance - Treasury Management Strategy Statement 2019/20 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in public</p>				
FCR-22-18	2019/20 Council Tax Reduction Scheme	Director of Finance – Anne Ryans	February 2019	Cabinet
<p>Description: To determine the Council Tax Reduction Scheme for 2019/20  Document(s) to be considered in public or private: this is a public item</p>				

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FCR-24-18	Retender of eBulk (online) DBS system	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet Member - Finance and Corporate Resources (Deputy Leader - Cllr Abdul Jabbar)
Description: Approval for the Council's re-contracting for an eBulk DBS supplier from 25 December 2018 as part of a GM collaboration Document(s) to be considered in public or private: Report				
FCR-25-18	Local Welfare Provision	Director of Finance – Anne Ryans	March 2019	Cabinet Member - Finance and Corporate Resources (Deputy Leader - Cllr Abdul Jabbar)
Description: Approval of procured partners to supply white goods and new and pre-loved furniture to support deliver of the Local Welfare Provision scheme. Document(s) to be considered in public or private: Private - commercially sensitive				
FCR-26-18	Commercial Investment Opportunity	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet

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<p>Description: In line with the Council's commercialisation agenda to consider an investment opportunity.                      Document(s) to be considered in public or private: Private - Documents (Report and Appendices) to be considered in private due to commercial sensitivity</p>				
FCR-27-18	Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West & Chester Business Rates Poll 2019/20	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet Member - Finance and Corporate Resources (Deputy Leader - Cllr Abdul Jabbar)
<p>Description: The report seeks formal approval for the Council's inclusion in the Greater Manchester, Cheshire East and Cheshire West &amp; Chester Business Rates Pool for the financial year 2019/20.                      Document(s) to be considered in public or private: Report: Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West &amp; Chester Business Rates Poll 2019/20                      Various Appendices</p>				
FCR-28-18	Non-Domestic Rates Tax Base 2019/20	Deputy Chief Executive Corporate and Commercial – Ray Ward	January 2019	Cabinet Member - Finance and Corporate Resources (Deputy Leader - Cllr Abdul Jabbar)



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Description: Report setting out information to determine the Non-Domestic (Business Rates) Tax Base for 2019/20 using the most up to date information and estimates available. Document(s) to be considered in public or private: Report: Non-Domestic Rates Tax Base 2019/20  Various Appendices				
FCR-28-18	Full Fibre Investment in Oldham	Director of Finance – Anne Ryans	January 2019	Cabinet
Description: To consider a Council Investment in extending broadband connectivity throughout the Borough by utilising existing Council Buildings Document(s) to be considered in public or private: Private due commercial sensitivity				

### Commissioning Partnership Board

CPB-03-18	Section 75 Agreement	Chief Executive/Accountable Officer NHS Oldham CCG	January 2019	Commissioning Partnership Board
Description: To provide notification of decisions to be taken by the Commissioning Partnership Board Document(s) to be considered in public or private: Report to be considered in private due to its commercial sensitivity and detail of financial affairs.				
CPB-04-18	Award of contract for Social Prescribing Innovation Partnership	Director of Strategic Reform – Rebekah Sutcliffe	February 2019	Commissioning Partnership Board

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Decision regarding the outcome of the tender process to award the contract for the Social Prescribing Innovation Partnership</p> <p>Document(s) to be considered in public or private: Private - Para 3 under Schedule 12a:</p> <p>3. Information relating to the financial or business affairs of any particular person including the Council ('person' includes any public authority, company, or other legally-constituted organisation, and the partners in a partnership or firm.)</p>				
CPB-05-18	Care at Home Flexible Purchasing System	Chief Executive/Accountable Officer NHS Oldham CCG	January 2019	Commissioning Partnership Board
<p>Description: Following a tender process for Adults Care at Home, Extra Care, Childrens Care at Home and Specialist Care Home provision, we are seeking approval to award contracts to successful providers.</p> <p>Document(s) to be considered in public or private: Private under paragraph 3 of Local Gov Act 1972</p>				
CPB-06-18 <b>New!</b>	Award of contract for the Supply, provision of stairlifts, ceiling track hoists, vertical & step lifts and temporary gantry hoists	Managing Director Community Health & Social Care Services (DASS) – Mark Warren	March 2019	Commissioning Partnership Board
<p>Description: To seek approval to award a contract for the Supply, provision of stairlifts, ceiling track hoists, vertical</p> <p>Document(s) to be considered in public or private: Public</p>				
CPB-01-19 <b>New!</b>	Section 75 Agreement	Chief Executive/Accountable Officer NHS Oldham CCG	February 2019	Commissioning Partnership Board

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Description: To provide notification of decisions to be taken by the Commissioning Partnership Board Document(s) to be considered in public or private: Reports are to be considered in private due to commercial sensitivity and detail of financial / business affairs				

### Key:

**New!** - indicates an item that has been added this month

### Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Sean Fielding, Arooj Shah, Abdul Jabbar MBE, Paul Jacques, Amanda Chadderton, Shaid Mushtaq, Zahid Chauhan, Ateeque Ur-Rehman, and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at:  
<http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>