

Public Document Pack



COMMISSIONING PARTNERSHIP BOARD **Agenda**

- Date Thursday 31 January 2019
- Time 1.00 pm
- Venue Assure, Ellen House, Waddington Street, Oldham, OL9 6EE
- Notes
1. DECLARATIONS OF INTEREST- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Elizabeth Drogan at least 24 hours in advance of the meeting.
 2. CONTACT OFFICER for this agenda is Elizabeth Drogan Tel. 0161 770 5151 or email elizabeth.drogan@oldham.gov.uk
 3. PUBLIC QUESTIONS - Any Member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12 noon on Monday 28th January 2019.
 4. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Recording and reporting the Council's meetings is subject to the law including the law of defamation, the Human Rights Act, the Data Protection Act and the law on public order offences.

MEMBERSHIP OF THE COMMISSIONING PARTNERSHIP BOARD
Councillors Chadderton, Chauhan, Fielding and Shah
CCG Ben Galbraith, Majid Hussain, Dr. Ian Milnes, Dr. John Patterson.

Item No

- 1 Election of Chair
The Panel is asked to elect a Chair for the duration of the meeting.
- 2 Apologies For Absence
- 3 Urgent Business
Urgent business, if any, introduced by the Chair
- 4 Declarations of Interest
To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.
- 5 Minutes of Previous Meeting (Pages 1 - 4)
- 6 Public Question Time
To receive Questions from the Public, in accordance with the Council's Constitution.
- 7 Membership of the Commissioning Partnership Board (Pages 5 - 6)
- 8 Exclusion of the Press and Public
That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they contain exempt information under paragraph(s) 3 of Part 1 of Schedule 12A of the Act, and it would not, on balance, be in the public interest to disclose the reports.
- 9 Approval to Award Contract Following a Tendering Exercise for Extra Care as part of the Care at Home Tender (Pages 7 - 18)
- 10 PAHT Financial Analysis (Pages 19 - 28)



Oldham
Council



Clinical Commissioning Group



COMMISSIONING PARTNERSHIP BOARD

29/11/2018 at 12.30 pm

Present: Majid Hussain (Chair)
Dr. Ian Milne, Ben Galbraith,
Councillors Chauhan, Mushtaq, Shah

Also in Attendance:

Mike Barker	Strategic Director of Commissioning/Chief Operating Officer
Graham Foulkes	Lay Member for Patient and Public involvement
Nadia Baig	Director of Performance and Delivery
Anne Ryans	Senior Management Team
Mark Warren	Director, Adult Social Care
Carolyn Wilkins OBE	Chief Executive / Accountable Officer
Daniel Grimes	Managing Director, Royal Oldham Hospital

1 **ELECTION OF CHAIR**

RESOLVED – That Majid Hussain be elected Chair for the duration of the meeting.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Chadderton and Fielding and Dr John Patterson.

3 **URGENT BUSINESS**

There were no items of urgent business received.

4 **DECLARATIONS OF INTEREST**

There were no declarations of interest received relating to the Items considered.

5 **MINUTES OF THE MEETING HELD ON 27TH SEPTEMBER 2018**

RESOLVED – That the minutes of the Commissioning Partnership Board meeting held on 27th September be approved.

6

PUBLIC QUESTION TIME

There were no public questions received.

7

WINTER PLANNING FOR OLDHAM

Report and presentation received which provided the Commissioning Partnership Board with an overview of the winter planning process for urgent care services underway in Oldham. Members were advised that the Oldham urgent care system winter plan was built upon the plans of previous years and the interventions that had been put in place to manage peaks in demand over the winter period and over the statutory holiday periods. In aiming to achieve continuity of services, the co-operation of all partner agencies was essential and stakeholders had contributed to the development of the Oldham plan.

The aim of the winter plan was to set out the arrangements for the delivery of primary and community care, out-of-hours and hospital services over the winter period to ensure that the provider partners in Oldham responded effectively to periods of high predicted or unpredicted activity, the extended public holiday periods and the possibility of high demand as a result of wide spread illness.

The plans for 2018/19 focused on the following areas:

- Supply, focus on supply side pressures as those will be longer lasting than demand pressures
- Capacity, Maintain assessment capacity and bed availability to keep pace with emergency admissions
- Seasonal pressures, make plans for increased pressures on Mondays, Christmas and early January

In terms of supply actions included:

- System resilience funding was being used to support urgent care services through the provision of additional beds for acute medicine and paediatrics.
- Robust reviews of length of stay and a focus on care planning for long stay patients
- A series of Multi Agency Discharge Events to support system flow.
- A re-launch of the patient choice policy across the hospital, intermediate care and reablement.
- Flu vaccinations –all organisations are encouraging staff to take up the offer of a flu vaccination.
- A strengthening of the Discharge to Assess approach.

In terms of Capacity actions included:

- Block purchasing of care home capacity
- Additional Intravenous therapy service capacity
- Rapid access step up and step down short term nursing and therapy support
- Additional primary care streaming capacity at the front end of the hospital
- Ambulance liaison role in place.

In terms of seasonal pressures, actions to support system resilience over the peak festive season included:

- Communications to inform residents about service availability over the festive period.



Oldham
Council

- All providers to ensure robust plans were in place for the bank holidays, extreme weather and flu.
- Escalation processes and procedures reviewed.
- Work to support provision in areas of greatest needs including EMI beds

Primary care partners had been asked to look at their capacity over the peak festive season and to convert capacity to 'on the day' appointment availability.

The winter resilience grant had been used to compliment the above arrangements and included;

- Access to Extra care Housing.
- Enhanced payment to home care providers over the festive period to incentivise capacity.
- Seven day Social Work cover at the hospital
- A strengthening of the Discharge to Assess model with the recruitment of two temporary nurses to support discharges to care homes with nursing.

The Board discussed elements of the presentation and report and raised the following matters:

- Risk assessment /approach
- Senior decision making within the plans
- New ways of working
- Joined up approach with providers
- Communication plans/platforms with key messaging
- EMI nursing beds
- Systemic issues in Urgent Care and addressing those issues
- Creating capacity wherever possible

RESOLVED – That the Winter Planning for Oldham 2018/19 be noted.

8

SECTION 75 BUDGET MONITORING

Consideration was given to a report of the Chief Financial Officers of the CCG and Oldham Council which provided the Board with the budget monitoring position as at month 6 in respect of the Section 75 pooled budget arrangements for Oldham Cares.

The initial Section 75 agreement for Oldham Cares for 2018/19 encompassed pooled budgets totaling £135.625m. This had reduced to £135.035m with the movement of resources and virements between budgets in and outside of the pool. Against the revised budget there is a forecast adverse variance of £3.318m, summarised within the report.

It was reported that the Council and the CCG were in the process of agreeing to revise their contributions to the pooled budget for 2018/19. At Cabinet on the 19th November 2018 and in accordance with the Council's formal governance processes, approval was given for the Council to increase its contribution to the Section 75 Pooled Fund by £5.9m (financed by earmarked reserves). As a result the CCG would reduce its contribution by a corresponding £5.9m. Respective contributions could be reviewed in the next financial year to allow the health and social

care economy the flexibility to manage its collective finances in a coordinated approach.



Oldham
Council

RESOLVED – That:

1. The month 6 position be noted.
2. It be noted Oldham Council Cabinet approved the variation to contributions to the pooled budget for 2018/19 & 2019/20 on 19th November 2018 in accordance with the Council's formal governance processes.
3. The proposed variations to contributions to the pooled budget by Oldham Council and Oldham CCG be approved.

The meeting started at 12.38 and finished at 13.38



Commissioning Partnership Board Report

Decision Maker:	Commissioning Partnership Board
Date of Decision:	31 January 2019
Subject:	Membership of the Commissioning Partnership Board
Report Author:	Lewis Greenwood, Chief Executive/Accountable Officer's Strategic Lead

Reason for the decision:	To approve the Director of Finance, Oldham Council, be appointed as an advisory (non-voting) member of the Commissioning Partnership Board.
Summary:	<p>The Commissioning Partnership Board Terms of Reference were agreed at its meeting on 28 June 2018. This paper seeks approval for the Terms of Reference to be updated to include the Director of Finance, Oldham Council, to be appointed as an advisory member (non-voting) of the Board.</p> <p>Should this recommendation be agreed, the Terms of Reference for the Board will be updated to reflect the full membership of the Board.</p>
<i>What are the alternative option(s) to be considered? Please give the reason(s) for recommendation(s):</i>	There are no alternative options to be considered.
Recommendation(s):	The Commissioning Partnership Board is recommended to approve the appointment of the Director of Finance, Oldham Council, as an advisory member (non-voting) of the Board.

Implications:	There are no implications.
<i>What are the financial implications?</i>	N/A
What are the procurement implications?	N/A
<i>What are the legal implications?</i>	N/A
<i>What are the Human Resources implications?</i>	N/A
Equality and Diversity Impact Assessment attached or not required because (please give reason)	N/A
<i>What are the property implications</i>	N/A
Risks:	N/A

Has the relevant Legal Officer confirmed that the recommendations within this report are lawful and comply with the Council's Constitution/CCG's Standing Orders? Yes

Has the relevant Finance Officer confirmed that any expenditure referred to within this report is consistent with the S.75 budget? N/A

Are any of the recommendations within this report contrary to the Policy Framework of the Council/CCG? N/A

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank